

Group Timesheet

Number: G



A RUBICOR COMPANY

Client Name:	Supervisor's Name	Phone:	Fax:	Week Ending:
Client Address		<i>I have read and agree to the Terms & Conditions as stated on the reverse.</i> Supervisor's Signature:		

	Date	Start Time	Finish Time	Meal Break	Total Hours	Normal Time	Time + 1/2	Double Time	Shift D,A,N	Allowances				
										Meal	Crib	Bitumen	Travel	Laundry
Employee Details	Mon													
Surname:	Tues													
First Name:	Wed													
Position:	Thur													
Level:	Fri													
Comments:	Sat													
	Sun													
Total Paid:														
Employee Details	Mon													
Surname:	Tues													
First Name:	Wed													
Position:	Thur													
Level:	Fri													
Comments:	Sat													
	Sun													
Total Paid:														
Employee Details	Mon													
Surname:	Tues													
First Name:	Wed													
Position:	Thur													
Level:	Fri													
Comments:	Sat													
	Sun													
Total Paid:														
Employee Details	Mon													
Surname:	Tues													
First Name:	Wed													
Position:	Thur													
Level:	Fri													
Comments:	Sat													
	Sun													
Total Paid:														

Host (Supervisor) Signature : _____ Print Name: _____

I have read and agree to the Terms & Conditions set out below, and verify that Challenge Recruitment Ltd On-hire workers have worked for the hours stated and have successfully completed the work satisfactorily. I agree that I will be invoiced accordingly.

Authority for Payment

All On-hire employees supplied by Challenge Recruitment Ltd are employees of Challenge Recruitment Ltd and shall be paid by Challenge Recruitment Ltd. Engagement of an On-hire employee shall be deemed to be acceptance of our Terms and Conditions of Business. Time sheets signed by a representative of your company will be deemed to be confirmation of hours worked and shall be used to calculate the wages for our On-hire employees and invoice charges for services rendered.

Deferred Employment & Referrals

Should the Client, at any time within twelve months of the cessation of work by an On-hire employee, wish to again obtain the services of that On-hire employee, the Client agrees to obtain the services of the On-hire employee only through Challenge Recruitment Ltd. Should such an On-hire employee be employed directly by the Client any employment like relationship (such as permanent or contract employment, consultancy, sub-contractor, partnership or commission based) by you or any related person or Corporation on either a permanent or contract basis, an introduction fee will be due and payable. The fee will be the placement fee and will be calculated as a percentage of the On-hire employees Salary (being the Salary after employment of the On-hire employee by the Client or a third party) The placement fee will be calculated in accordance with our current Terms and Conditions of Trading.

Terms of Payment

On-hire employees are paid weekly and Terms are strictly for full payment seven (7) days from date of invoice